

March 8, 2012

Faculty Senate HOP Committee

Report on Review of Proposed HOP Revisions:

8.11 Selection and Monitoring of Food Service Contractors

Relevant to faculty? Minor.

Major point(s): none

Minor point(s):

1. Part IX Procedures indicates that the business services advisory committee (BAS) will call meetings periodically, notify certain individuals and provides for open meetings. It also says BAS will "take action as necessary prior to release of any Request for Proposal or other procurement...to ensure that the University community....have the opportunity to provide meaningful input." Suggestion: Consider a pre-meeting timeline for distribution of relevant information to help ensure the community has the opportunity to provide input.
2. The informal nature of the DSAC is fine, but it might be nice to have a few specified members for the committee to provide some sort of continuity and institutional memory -- e.g., a Student Government representative, a rep from the Faculty Senate, a rep from the Staff Council. Suggestion: Consider including representatives from across campus.
3. Section VII of the policy (DEFINITIONS) describes the operation of the committee. The first sentence starts with "A loosely formed committee....." which may convey the wrong impression. Suggestion: Revise to indicate who and how the membership is obtained.
4. There is no mention of Downtown campus representation. Suggestion: Include representative(s) from Downtown campus as the needs for that campus may be unique, etc.